



## UNITED STATES MARINE CORPS

U.S. MARINE CORPS FORCES, EUROPE

U.S. MARINE CORPS FORCES, AFRICA

UNIT 30462

APO, AE 09154-0462

IN REPLY REFER TO:

1001

RPAC/RLO

From: \_\_\_\_\_ EDIPI/MOS USMCR  
To: Operational Sponsor, Individual Mobilization Augmentee Detachment,  
U. S. Marine Corps Forces, Europe and Africa  
Subj: STATEMENT OF UNDERSTANDING (SOU) FOR ACTIVE-DUTY OPERATIONAL SUPPORT  
ORDERS

Ref: (a) MCO 1001. 59A (Active-Duty Support Orders)  
(b) DoDI 1315.18 (Procedures for Military Personnel Assignments)  
(c) NDAA FY22  
(d) DoD 7000.14-R (Financial Management Regulation)  
(e) Joint Travel Regulations (JTR)  
(f) MARFOREUR MPO MEMO 7 Mar 24

1. I am in receipt (or will be in receipt) of ADOS-Active Component (ADOS-AC) PCS or Per Diem orders. \_\_\_\_\_ (Initial)

2. I understand my orders are written as "unaccompanied." \_\_\_\_\_ (Initial)

3. ADOS orders for 180 or fewer consecutive days will qualify for per diem entitlements. I understand that I WILL \_\_\_\_\_ (Initial) or WILL NOT \_\_\_\_\_ (Initial) receive Per Diem because my ADOS orders are \_\_\_\_\_ (Days).

4. I will receive my full pay and allowances per my rank and time in service. \_\_\_\_\_ (Initial)

5. I understand my travel to and from my primary duty station (PDS) will be paid for by my ADOS orders and I will coordinate my travel with the Reserve Liaison Office (RLO) to purchase flights. \_\_\_\_\_ (Initial)

6. Prior to travel, I will inquire with the selected airline regarding their policy on checked-baggage limitations for U.S. military members executing orders. \_\_\_\_\_ (Initial).

7. I understand that I will not rate dependent travel, household goods, private vehicle shipment, nor unaccompanied baggage entitlements to and from my primary duty station (PDS. \_\_\_\_\_ (Initial)

8. I understand that if I choose to have my dependents accompany me to my PDS, they will **not** receive command sponsorship. \_\_\_\_\_ (Initial)

9. I understand that I will attend the Army Garrison In-Processing brief within 30 days after arriving to Germany. \_\_\_\_\_ (Initial)

10. I understand that if in receipt of unaccompanied PCS orders that upon completion of travel to my PDS, I will check-in to the U.S. Army Garrison Stuttgart Housing Office for placement into Bachelor Officer Quarters (BOQ) or Bachelor Enlisted Quarters (BEQ). Should neither BOQ/BEQ space be available, I will be provided a certificate of non-availability (CNA) and live on the economy utilizing Overseas Housing Allowances (OHA) at the **Single** rate. \_\_\_\_\_ (Initial)

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11. I understand that if I choose to have my dependents accompany me (at my expense) to my PDS, the U.S. Army Garrison Stuttgart Housing Office is still mandated to assign BOQ/BEQ space if available. \_\_\_\_\_ (Initial)

12. Should I not receive a CNA, it is my responsibility to arrange and pay out of pocket for suitable off-post quarters for my family members. \_\_\_\_\_ (Initial)

13. I understand that my dependent(s) (visiting or traveling with intent to stay) are not authorized to reside in the BOQ, BEQ, or barracks. \_\_\_\_\_ (Initial)

14. I understand that should my dependents remain at my primary residence; I may receive Basic Allowance for Housing (BAH) based off my primary residence. I may receive Family Separation Housing (FSH-O) for PCS orders depending on BOQ/BEQ availability. If one or more dependents reside at my primary residence and I am provided a CNA from Stuttgart Housing Office, I may be entitled to BAH for my primary address and FSH-O for my OCONUS residence. Should all my dependents relocate at their own expense to reside in the vicinity of the PDS, I will no longer be entitled to BAH in support of my primary residence. \_\_\_\_\_ (Initial)

15. Marines on ADOS orders who are separated from their dependent(s) or military spouse for more than 30 days will receive Family Separation Allowance (FSA). If receiving FSA, and an extended visit (more than 30 days) is executed by my dependent(s) and/or military spouse, or they relocate their residence to my PDS, all will result in suspension of FSA. I understand that I WILL \_\_\_\_\_ (Initial) or WILL NOT \_\_\_\_\_ (Initial) receive Family Separation Allowance (FSA).

16. I understand that my dependent(s), due to my PDS in Germany, will have SOFA status if they intend to stay in country for more than 90 days. Once SOFA status is granted, dependent(s) with their DEERS issued identification cards will be provided unaccompanied access to the military installations. The DEERS issued ID card could impact use of base facilities (commissary, hospital, gym, post office and may receive military assistance if involved in an accident and/or illness) and could be on space available. SOFA status must be verified by the Regional Personnel Administration Center (RPAC). \_\_\_\_\_ (Initial)

17. I have read and understand this SOU and have been given the opportunity to ask any questions I may have. \_\_\_\_\_ (Initial)

18. If there are any changes to my status or dependent(s), I will provide documentation to the RPAC as soon as possible. \_\_\_\_\_ (Initial)

\_\_\_\_\_  
FIRST NAME, LAST NAME

\_\_\_\_\_  
RLO OFFICE REP NAME

\_\_\_\_\_  
SIGNATURE      DATE

\_\_\_\_\_  
SIGNATURE      DATE